ADGAP Fellowship Director’s Preconference

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Disclosure

The speakers have no conflict of interest, financial relationship or commercial interest.
Objectives

Communicate the progress of AGE-ACT.

Identify pearls to make this interview season your best one yet!

- Use ‘first impressions’ to your recruitment advantage.
- Put your program, staff, and community on display.
- Make the trip and interview process efficient.
AGE-ACT

American Geriatric Education-Administrator Coordinator Team
What Have We Accomplished?

• Membership, communication

• Website
  http://adgap.americangeriatrics.org/about-us/who-we-are/coordinators-group/

• Professional development opportunities
I’m not just a coordinator who answers the phone... I am the “Director of First Impressions”
First Impressions

Coordinator is usually the first contact & “ambassador” for the program-- aka ‘The Director of First Impressions’
Interview Communication

• In person
• By phone
• By email
Trip/Travel Logistics

• Hotel information
• Nearest Airport
• Ground transportation
• Restaurants/Meals
• Fun things to do/see
Interview Day

- First Impressions: Personal Touch
- Efficient Itinerary
- Meet /greets
- Market program, staff, institution
- Wrap-up
Interview Follow Up

• Thank you
• Market your program
• Market your ‘community’
• Answer questions timely
Conclusion

“You never get a second chance to make a first impression.”
Thank You!

Questions?

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